



Announcement of Sarakhampittayakhom School Recruitment of a Full Time Foreign Teacher

The EnglishSarakhampittayakhom School, a secondary school located in Talad Sub-district, Muang District, Mahasarakham Province, is seeking for a qualified and enthusiastic foreigner as an English language teacher to teach students of Mathayom 1-6 for the 2023 school year.

1. Job title and descriptions

1.1 Job title: English Language Teacher

1.2 Vacancy: 1 Position

1.3 Monthly Salary: 25,000 - 35,000 Thai Baht with 5% contribution for the Social Security provident fund.

1.4 Remuneration: Starting contract is February 13, 2023 - September 30, 2023 with a 3-month probation. The contract will be renewed for a term of one year if, after an evaluation, the school wants to continue hiring the teacher.

1.5 Job descriptions:

- To teach English courses to students for the minimum of 20 hours of classes per week (1 period covers 50 minutes). If teaching assignment is less than 20 periods, the teacher may be responsible for other teaching-related tasks.
- Be responsible for students, advise and help them concerning their studying problems and perform the duties of an Advisor and Home Room Teacher.
- Teach and give support to teacher assistants of the English Program and Sarakhampittayakhom School interested in communicating in English. (If regular teaching schedule is less than 20 periods per week).
- Produce supplementary materials and teaching aids according to the subjects taught.
- Prepare tests, evaluate and report the educational result of the students taught according to the school's plan and schedule

- Cooperate in managing students' English proficiency.
- Help offering academic service in English to the community e.g., training/ seminar/workshop/camp, etc. even at weekends or during holidays, with 1-2 weeks prior notice.
- Complete the assessment tests, mid-term and final examination. Evaluate and complete Student's Reports for each semester before going on holiday or taking leaves.
- Fulfill other given assignments or carry out works on weekends as necessary.
- Perform the duty to meet the standard of assigned courses.
- Work full time as one of the teachers of Sarakhampittayakhom School (7:50 am. - 04:30 pm. However, the teacher must be able to be on weekly gate duty from 7:00 am - 8:00 am.
- Do not work outside job during the school working hours without permission from the employer.

2. Qualifications

2.1 Male/Female aged 25 -55 years old

2.2 The applicants must hold minimum bachelor's degree or higher in related field.

2.3 The applicants must be foreigners who are qualified with the Ministry of Education and the Teachers' Council of Thailand qualifications.

2.4 The applicants should be native speakers from 5 countries, including the United Kingdom, the United States of America, Canada, Australia, and New Zealand or foreigners who use English as a second language such as South Africa, Netherland, Sweden, Ireland, France and Philippines, etc.

2.5 Non-native speaking applicants must have at least one year of college level studying experience in a country using English as a main language. The applicants are required to have a certificate of training in TOEIC, IELTS, or TOEFL IBT or related fields at least 15 hours or evidence indicating knowledge of English or teaching English from reliable institutions as follows:

- Minimum TOEIC score of 800
- Minimum IELTS score of 6.5
- Minimum TOEFL IBT score of 80

2.5 The applicants have passport or identification.

2.5 The applicants have teaching licensing or eligible to request for temporary teaching permit and work permit.

2.6 The applicants are physically and mentally healthy.

2.7 The applicants are cleared from criminal records.

Required Documents

The school requires the following documents from the applicants:

1. An application form (can be obtained at the personal management section or downloaded from the school website: www.spk.ac.th)
2. A copy Foreign professional teaching license or teaching permit without Foreign professional teaching license (if any)
3. A copy of educational background (transcript record and diploma)
4. A copy of ELT/TEFL or TESL training or seminar certificate or a valid copy of English proficiency test result TOEIC, TOEFL or IELTS (if any).
5. A copy of passport
6. Two photographs (passport size)

Recruitment Schedule:

1. Opens for application from January 30th - February 3rd, 2023
 - Walk in application by submitting the application form and required documents to the English Program personnel, Sarakhampittayakhom School (office time only)
 - E-mail application: office@ep.spk.ac.th
2. Notification of eligible applicants on February 7th, 2023
3. Teaching demonstration and interviewing on February 9th, 2023
4. Notification of successful applicants on February 10th, 2023
5. Signing contract on February 13th, 2023

Remuneration and conditions:

Starting contract is February 13, 2023 - September 30, 2023 with a 3-month probation. The contract will be renewed for a term of one year if, after an evaluation, the school wants to continue hiring the teacher. The successful applicant must provide for the school necessary documents to get the visa, work permit, and teaching permit processed. However, he/she must provide his/her own housing

The successful applicant has to sign a contract on February 13th, 2023 and start working as English language teachers at Sarakhampittayakhom School on May 1st, 2022.

Date of announcement: April 21, 2023



(Mr. Manoon Phetmeekaew)

Sarakhampittayakhom School Director

Further information:

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